

## REFERENCES LETTERS

United States Department of Agriculture



Natural Resources Conservation Service  
Information Technology Center  
2150 Centre Avenue, Building A  
Fort Collins, CO 80526

September 24, 2007

Dr. Keith Mathis, PMP  
The Mathis Group, Inc.  
106 Lakeview Woods  
Eureka, MO 63025

Dear Keith,

Thank you so much for "prepping" several of our new project managers for the Project Management Professional (PMP) test, August 27-30, 2007. Even though it was a jam-packed four days of intense study and information, we believe it was crucial and very beneficial to have this training available to them. We've already had one individual take the test and pass and there are several others scheduling their tests for the near future.

You are one of the most outstanding presenters we've ever had the opportunity to listen to. Comments from some of the attendees include: "Excellent presentation. The best training I've taken in years;" "Very entertaining and knowledgeable;" and "I would like to participate in all your classes." If there's another training endeavor in the future, we will certainly consider having you return to enlighten us.

Handwritten signature of Wendall R. Oaks in black ink.

WENDALL R. OAKS  
Chief, Business System Development Branch

Handwritten signature of Dennis J. Lytle in black ink.

DENNIS J. LYTLE  
Chief, Operations Branch



**Matt Blunt**  
Governor

**Daniel S. Ross**  
Chief Information Officer

**Michael N. Keathley**  
Commissioner

**State of Missouri**  
**OFFICE OF ADMINISTRATION**  
**Information Technology Services Division**  
301 W. High St., 280 Truman Building  
Post Office Box 809  
Jefferson City, MO 65102  
[www.ia.mo.gov/itsd](http://www.ia.mo.gov/itsd)

(573) 751-3290  
FAX (573) 526-0132

October 31, 2006

To Whom It May Concern:

The Mathis Group is one of our premier vendors, but more importantly, they are a true business partner and assist the state of Missouri in our goal of delivering projects on time and on budget.

When you combine their products of comprehensive training programs, a library of best practices, personal consultation, and coaching sessions with the company attributes of personalized attention, flexibility, and humor; you hit on a combination that can develop your organization in meaningful and measurable ways.

I strongly suggest any business looking to enhance project delivery in their area to consider Dr. Mathis and the Mathis Group for their training and consultation needs.

Sincerely,

A handwritten signature in blue ink that reads "Bill Bott".

Bill Bott, Deputy CIO for Operations

# The Mathis Group, Inc.

*Presentations That Educate, Motivate, and Inspire*

1-800-224-3731

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October 16, 2006

To Whom it May Concern:

I have been associated with Dr. Keith Mathis and his firm for well over a year in my capacity as a member of the State of Missouri Project Management Standing Committee (PMSC).

During this period Dr. Mathis has given excellent service in a variety of project management related sessions held in our offices. He provides the coursework for our Missouri Project Manager (MPM) certification program and has received very high marks from every state employee who has participated. Dr. Mathis has revamped this program and aligned it to our specific needs. His input is highly regarded and I look forward to continuing my work with him and his staff.

If you would like to speak to me about any specifics of Dr. Mathis' services feel free to call me at (573) 526-7363 or email to [Paul.Wright@dese.mo.gov](mailto:Paul.Wright@dese.mo.gov).

Sincerely,

A handwritten signature in cursive script that reads "Paul G. Wright".

Paul G. Wright  
IT Director for Elementary and Secondary Education  
State of Missouri

## GOVERNMENT REFERENCES

Name, Address of Organization	Type of contract	Name and phone of contracting office
2005-2008 State of Missouri	<ul style="list-style-type: none"> <li><i>Project Management</i></li> </ul>	Bill Bott 573-353-0174
2002-2004 FCC	<ul style="list-style-type: none"> <li><i>Project Management</i></li> </ul>	Michael D' Andrea 202-418-0138
2003-2004 Consumer Product Safety Commission	<ul style="list-style-type: none"> <li><i>Performance Management</i></li> <li><i>Project Management</i></li> <li><i>Creating An Optimistic Workplace</i></li> </ul>	CPSC Flip Hastings 301-504-7418
2001 - NIMA National Imagery Mapping Agency 3200 S Second St St. Louis, MO 63108	<ul style="list-style-type: none"> <li><i>Project Management Training</i> conducted in: St. Louis, MO Arnold, MO Washington D.C.</li> </ul>	NIMA Mary Dierker 314-263-4177
2000 - NIH National Institute of Health 6000 Executive Blvd Rockville, MD 20892	<ul style="list-style-type: none"> <li><i>Criticism and Discipline Skills</i>, Washington D.C.</li> <li><i>Project Management Training</i> Retreat, Washington D.C.</li> </ul>	NIH Cassandra Isom 301-496-9285
1999 - Illinois Head Start 411 E. Broadway East St. Louis, IL 62201	<ul style="list-style-type: none"> <li><i>Team Building Workshop</i></li> </ul>	Illinois Head Start Patti Borko 618-482-8309
1995, 1996 USPS United States Postal Service P. O. Box 66618 St. Louis, MO 63166	<ul style="list-style-type: none"> <li>1996 - <i>Qualities of Highly Successful Managers</i> St. Louis, MO</li> <li>1995 - <i>Assertiveness and Negotiating for Success</i> Norman, OK</li> </ul>	USPS Vincent E Daus Jr. Al Allen 314-849-9217
1998, 2000, State of Iowa 3911 W. Locust Davenport, IA 42804	<ul style="list-style-type: none"> <li><i>Leading Effective Teams</i> training</li> <li><i>Positive Approach To Conflict</i> training</li> </ul>	State of Iowa Rebecca Seyffer 319-362-7783
1998 – Michigan Dept of Housing P.O. Box 30044 Lansing MI 48909	<ul style="list-style-type: none"> <li><i>Strategic planning</i> training</li> </ul>	Rita Canady 517-373-8420 (Subcontractor for CareerTrack)
1998 - 1999 State of Michigan 400 S. Pine Lansing MI 48909	<ul style="list-style-type: none"> <li>1998 - Conducted 10 programs of <i>Project Management</i> training, Lansing, MI</li> <li>1999 - Conducted 4 programs of <i>Supervisory Training</i>, Lansing, MI</li> <li><i>Conflict and Resolution</i> training, Lansing, MI</li> </ul>	Phil Kovacs 517-373-9764 (Subcontractor for CareerTrack)
1998 - Saginaw Police Department 612 Federal Saginaw MI 48607	<ul style="list-style-type: none"> <li><i>Strategic Planning</i>, Saginaw, MI</li> </ul>	James Golden (Subcontractor for CareerTrack)
1997 – Internal Revenue Service 310 Lowell St Andover MA 01810	<ul style="list-style-type: none"> <li><i>Building Better Workplace Relations</i> training</li> </ul>	Mary Ann McCabe 508-474-5696 (Subcontractor for CareerTrack)

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Name, Address of Organization	Type of contract	Name and phone of contracting office
1998 – Social Security Administration 601 E 12th Kansas City MO 64106	<ul style="list-style-type: none"> <li>• <i>9 Traits of Highly Successful Teams</i> training</li> </ul>	Jamie Crawford 816-936-5750 (Subcontractor for CareerTrack)
Michigan Department of Housing P.O. Box 30044 Lansing MI 48909	<ul style="list-style-type: none"> <li>• <i>Strategic Planning</i> training</li> </ul>	Rita Canady 517-373-8420 (Subcontractor for CareerTrack)
1998 - Visalia County, California 5975 S. Mooney Blvd Visalia, CA 93277	<ul style="list-style-type: none"> <li>• 10 programs on <i>Working in a Team Environment</i></li> </ul>	Debbie Russell 209-737-4660 (Subcontractor for CareerTrack)
1997 - City Government of Atlantic City P. O. Box 1258 Atlantic City NJ 08404	<ul style="list-style-type: none"> <li>• <i>Overcoming Negativity in the Workplace</i> training</li> </ul>	Debbie Mitchell 609-344-1107 (Subcontractor for CareerTrack)
1998 - City of Jefferson City, Missouri 320 E. McCarty Jefferson City MO 65101	<ul style="list-style-type: none"> <li>• <i>Conflict Resolution and Confrontation Skills</i> training</li> </ul>	Diane Spieker 573-634-6310 (Subcontractor for CareerTrack)
1999 - Dept of Human Services, Iowa 3911 W Locust St Davenport IA 52804	<ul style="list-style-type: none"> <li>• <i>Delivering Effective Persuasive Presentations</i> training</li> </ul>	Ardith Frandsen 319-388-5522 (Subcontractor for CareerTrack)
1998 - Hamilton County Adult Probation 800 Broadway 4th Fl Cincinnati OH 45202	<ul style="list-style-type: none"> <li>• <i>Criticism and Discipline Skills</i> training</li> </ul>	Larry Muse 513-852-3930 (Subcontractor for CareerTrack)
1996 - Fire Fighters Association	<ul style="list-style-type: none"> <li>• <i>Personalizing Leadership</i> training</li> </ul>	Training Department