

Business Analysis Fundamentals - 2 Day

*PDU*s – 14

Course Description: *Business Analysis Fundamentals* is a 2-day course which provides foundational skills in business analysis. Students will learn the basic roles of stakeholders and how to gather real requirements from each stakeholder; allow requirements gathering to influence the business case; and use communication techniques to strengthen stakeholder relationships throughout the entire project process. The course aligns with *A Guide to Business Analysis Body of Knowledge (BABOK®)*, 2nd edition.

Method of teaching: *Students will use discussion, cases, and group activities to facilitate the course.*

Course Objectives:

- Learn the history of business analysis
- Understand how business processes may be improved
- Explore the systems development life cycle
- Identify stakeholders and their roles
- Define the business analyst role
- Define business analyst competencies
- Define key terms used in business analysis
- List and define BABOK's knowledge areas
- Define and detail business analysis planning and monitoring
- Explore estimation techniques
- Explore decision analysis, financial analysis, and risk analysis
- Define and detail business analysis elicitation
- Explore techniques for conducting elicitation
- Define and detail requirements management and communication
- Explore techniques for managing requirements traceability
- Define and detail enterprise analysis
- Define business need
- Define and model approaches including waterfall, vee, agile, rad, legacy, prototype, evolutionary, and spiral
- Define business case
- Define and detail requirements analysis
- Explore techniques for prioritizing requirements
- Explore models for requirement analysis
- Define and detail solution assessment and validation
- Explore validation techniques